

Williamsburg Area Arts Commission Meeting

November 3, 2008

City of Williamsburg, Municipal Building

Third Floor Conference Room

9 a.m.-11 a.m.

Minutes

Attendance

Present: Sophie Hart, Laura Pass-Barry, Polly Bartlett, Terry Buntrock, Les Dubnick, Michael Kirby, Lanette McNeil, Shelley Weisberg and City Liaison, Julie Phares. Absent: Paul Tongue

Welcome and Public Comment

Ms. Hart called the meeting to order at 9:05 a.m. No members of the public were present.

Approval of September 26 Meeting Minutes

Ms. McNeil moved that the Commission approve the minutes of the September 26 meeting. Mr. Kirby seconded the motion and the minutes were approved unanimously.

Williamsburg Area Arts Commission Business

Grant Application Review -- Ms. Phares provided copies of the by-laws and the grant application rating sheet for commissioners to review prior to the next round of grant applications. Action: Please remind your liaisons to pay special attention to any changes in the application paperwork before the application deadline on December 1.

Commissioners will meet at 11 a.m. on December 16 to pick up grant application notebooks from Ms. Phares and to ensure their liaisons' submissions are complete.

WAAC Round Table -- Commissioners discussed inviting past and present WAAC members to a round table discussion of the group's future direction. The subject was tabled until the March meeting, prior to which commissioners will email Ms. Hart their top three suggestions for meeting topics and objectives.

Arts Organizations Contact Database – Ms. Hart and Ms. Phares will compile a list of all grantees and WAAC members past and present for WAAC's contact database. Commissioners will review the list at the March meeting.

New Arts Organization Interviews – Commissioners discussed the advisability of interviewing new applicants and will discuss this further at the March meeting.

Agendas and Minutes On-Line -- Agendas and meeting minutes for WAAC meetings will go on-line on the City website in 2009.

Public Relations Subcommittee Update

City of Williamsburg -- Ms. Weisberg and Ms. Buntrock met with Kate Hoving, the City's new Director of Communications, and asked for her help in publicizing WAAC's Calendar of Events for grantees. As space is available, Ms. Hoving will include the calendar web address in the City's Quill Newsletter. Ms. Hoving also provided contact information for Renee Dallman and the James City County newsletter. Ms. Weisberg will follow up with her.

Williamsburg Magazine -- Members shared a recent article about Ms. Hart and WAAC that was featured in the November issue of Williamsburg Magazine.

Williamsburg Health Journal -- Page Bishop, editor in chief of the Williamsburg Health Journal, will feature health and the arts in a future issue. Ms. Hart will meet with her on December 3 to discuss specifics and to share relevant information about both WAAC grantees (Williamsburg Youth Harp Society, Flute Frenzy) and commissioners (Les Dubnick, Michael Kirby, Shelley Weisberg) with links to health and the arts for inclusion in the magazine.

Liaison Group Updates

Commissioners shared information about recent activities and communications with their individual liaison groups.

Future Meetings

Grant Review Session (Closed to the public)
Monday, January 5, 2009, 9 a.m.-2 p.m.
WAAC Meeting (Public welcome)
Monday, March 9, 2009, 9 a.m.-11 a.m.

The meeting was adjourned at 10:45 a.m.

Respectfully Submitted,
Terry Buntrock
Secretary, WAAC